

IWUG Meeting Minutes

January 24, 2013

Topics discussed:

Update on Partnering Providers

- Denise reported that DHW continues to add providers. Their goal is to get everyone in WITS and have them ready to do billing by July 1, 2013.
- The Department of Corrections has two new pilots. One is for current pilot providers to be trained on Consents. The other is that IDOC will choose some new providers to pilot.
- The Department of Juvenile Corrections' goal is for everyone to learn to do Consents for Discharge.
- DHW has Easter Seals doing a pilot for Case Management.
- The Problem Solving Courts are still piloting with Ada County Drug Court.

Update on Pilot Providers

- Denise reported that a decrease in numbers for Program Enrollments is actually a good sign because it indicates those agencies are progressing to the next stage of the process.
- Admissions are increasing nicely.
- There is good progress being made on Notes.
- Denise reviewed Referrals from the agencies to other providers.
- She said that the funding sources are also learning to use WITS, and DHW is monitoring their progress too.
- Denise advised that eventually almost everyone will be using full contract management except Problem Solving Courts, which use different functionality.

Critical Bugs and Changes

- DHW is training its first RSS pilot agency today. There is a problem with Referrals to RSS that is being corrected.

Training – Release to Billing and Encumbered Funds in WITS

- Denise emphasized it's absolutely critical that each agency will be ready to do Billing through WITS when the deadline arrives. She reminded everyone that using this process will impact your agency getting paid for the work that's performed by its employees. We currently have a dual process in place so payment isn't dependent on WITS, but eventually it will be.
- In Contract Management, each funding source is a contractor for the services it requests from providers.
- Denise explained that the Total Encumbered number only rises as the provider does the Release to Billing on the Progress Notes.
- Denise discussed the Billable Services report. It can be exported to another document so it can be compared with other reports. She advised that the billing reports from WITS and Provider Connect should both match.
- Denise stated that Progress Notes are being done but not all are being Released to Billing. She explained that one way to determine whether your agency is ready to use WITS exclusively is when all of these questions can be answered positively: 1) Are we doing Notes as we should? 2) Have the Notes been Released to Billing? 3) Do WITS and Provider Connect for the same time periods match?

IWUG Participation

- Denise asked everyone to think about how we can increase participation in the IWUG calls. It's important to attend to stay up-to-date with WITS processes and the status of the timeline for required implementation.

Questions & Answers

- None.

New Tasks Assigned:

Task	Status
<ul style="list-style-type: none">• None.	N/A